

Table showing details of general progress and work to be undertaken by each of the current councillor working groups recommended to disband.

Name of group and current number and names of appointed councillors	Date established and frequency of meetings	Terms of reference and purpose	Details of general progress and work still to be undertaken	Officer recommendation: Continue or disband	Strategic theme
<p>Arts Development Strategy & Public Art Strategy</p> <p>Six councillors</p> <p>Cllr James Steel (Chairman) Cllr Joss Bigmore Cllr Angela Gunning Cllr Susan Parker Cllr Paul Spooner</p> <p>Lead officer: Samantha Hutchison</p>	<p>Date established not known. Meets twice yearly</p>	<p>Each of Leisure Development's three core strategies has a monitoring group to review the annual progress of last year's action plan and to endorse next year's action plan.</p>	<p>It is proposed that the Arts Development Strategy & Public Art Strategy, Aspire Health and Wellbeing Board, Play Development Strategy & Fixed Play equipment Group and Sports Development Strategy Group be disbanded as separate groups and those workstreams combined under one community board to give focus to health and</p>	<p>Disband: This was led by the Leisure Development Team, which no longer exists. There are no plans for a new Arts Development Strategy.</p>	<p>Community</p>

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			wellbeing, the less advantaged, and community services alongside grant provision.		
<p>Aspire Health and Wellbeing Board</p> <p>Six councillors</p> <p>Cllr Julia McShane (Chairman)</p> <p>Cllr Angela Goodwin</p> <p>Cllr Ann McShee</p> <p>Cllr Pauline Searle</p> <p>Cllr Deborah Seabrook</p> <p>Cllr Fiona White</p> <p>Lead officers: Stephen</p>	<p>Established was May 2019.</p> <p>Quarterly meetings</p>	<ol style="list-style-type: none"> (1) To provide accountable leadership and strategic direction for Project Aspire. (2) To develop, promote and maintain a corporate approach within the Council to delivering the objectives of Project Aspire. (3) To develop and oversee a work programme of activities and projects to contribute towards the objectives of Project Aspire. (4) To develop a communications plan to promote the priorities, activities and achievements of Project Aspire. 	<p><u>Progress:</u></p> <p>The Board is overseeing the development and implementation of an Aspire Work Plan.</p> <p><u>Work to be undertaken:</u></p> <p>It is proposed that the Arts Development Strategy & Public Art Strategy, Aspire Health and Wellbeing Board, Play Development</p>	<p>Disband:</p> <p>It is proposed that this board is consolidated (along with others) into a new Community Board.</p>	<p>Community</p>

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Benbough/Sam Hutchison		<ul style="list-style-type: none"> (5) To monitor and oversee the use of Project Aspire and other relevant funding, including the award of grants. (6) To encourage and facilitate the engagement of communities, partners and local businesses in the delivery of Project Aspire. (7) To oversee and guide the work of the Guildford Health and Wellbeing Board. (8) To ensure that local councillors are engaged in projects and activities within their areas. (9) To consider and agree the arrangements for the annual stakeholder forum. 	Strategy & Fixed Play equipment Group and Sports Development Strategy Group be disbanded as separate groups and those workstreams combined under one community board to give focus to health and wellbeing, less advantage and community services alongside grant provision.		
Electric Theatre Monitoring Group	Established 23 May 2017	The purpose of the Group is to be presented with a retrospective review of the previous year's bookings at the Electric Theatre	There are currently no meetings scheduled and there is little point until	Disband. It is proposed that the reporting point for that process	None

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<p>Four councillors</p> <p>Cllr James Steel Cllr Dennis Booth 2 x vacancies</p> <p>Lead officer: Jonathan Sewell</p>	<p>Meets six-monthly in theory.</p> <p>Has so far met once (16 Aug 2019)</p>	<p>and have an overview of the forthcoming 12 months of bookings. These are compared against what the Academy of Contemporary Music (ACM) hoped to achieve in their submission for the lease of the venue.</p>	<p>the current pandemic emergency is resolved to the point where regular activity can return.</p>	<p>might be better placed elsewhere, perhaps with the new community Board. No meetings were convened during the pandemic.</p>	
<p>Housing Delivery Board (HRA/RTB/Pipeline)</p> <p>Five councillors:</p> <p>Cllr Julia McShane (Chair Cllr Graham Eyre Cllr Angela Gunning Cllr Ramsey Nagaty Cllr Tony Rooth</p> <p>Lead officer: Stuart Harrison/Dan Ledger</p>	<p>Established 23 May 2017</p> <p>Quarterly meetings</p>	<p>The purpose of the Housing Delivery Board is to provide cross-party comment on the work of Planning Policy, Development Management and the Council's housing delivery function in relation to the delivery of sufficient housing, across all tenures, to meet the requirements of the adopted Local Plan.</p> <p>Objectives</p> <ul style="list-style-type: none"> To monitor progress against our housing delivery targets, identifying obstacles and 	<p>The last meeting of the board was on 15 Oct 2020 where updates on housing delivery figures were presented.</p>	<p>Disband.</p> <p>Much of the housing completions data reported at this board is now also included as part of the (expanded) corporate performance reporting indicators including on overall housing delivery, affordable housing delivery, and affordable housing</p>	<p>Homes and jobs</p>

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Ian Doyle/Matt Gough		<p>recommending corrective action</p> <ul style="list-style-type: none"> • To identify and evaluate options which will increase the delivery rate of new housing • To strengthen positive working relationships with partner organisations that are able to contribute towards ensuring we facilitate the delivery of housing to meet the needs of our community, particularly developers. • To provide a forum that aids the necessary strategic co-ordination of the multiple work streams across the Council that will facilitate the delivery of housing • To identify, evaluate and recommend measures which will help ensure we have a local private rented housing 		permissions. This is tabled at the Corporate Governance and Standards Committee.	

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		sector that meets the needs of our communities			
<p>Innovation Board</p> <p>Four councillors</p> <p>Cllr Jan Harwood Cllr John Redpath</p> <p>Lead officer: None at present</p>	<p>Established 25 August 2020</p> <p>Bi-monthly meetings (first meeting 30/10/2020)</p>	<p>See Appendix 6</p>	<p><u>Progress:</u> The Innovation Board has not met since 15 March 2021. Since then the key members Gordon Jackson and Caroline Reeves are no longer councillors and Chris Burchell (previously Local Economy Manager) has left the Council. It is proposed this group be disbanded.</p>	<p>Disband. There is no intention to reconvene.</p>	<p>Homes and jobs</p>

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<p>Museum Working Group</p> <p>Ten councillors:</p> <p>Cllr Joss Bigmore Cllr Ruth Brothwell Cllr Colin Cross Cllr Angela Gunning Cllr John Redpath Cllr Pauline Searle Cllr James Steel Cllr Catherine Young</p> <p>2x vacancies</p>	<p>Established 12 November 2018</p> <p>Monthly meetings</p>	<p>Covered by Appendix 7 (Major Projects)</p>	<p>No meetings held since the last working groups report (05 January 2021). It is proposed this group be disbanded and matters concerning the museum be incorporated into the Culture & Heritage Programme Mandate.</p>	<p>Disband.</p> <p>It is proposed that the Museum Working Group be disbanded and matters concerning the museum be incorporated into the Culture & Heritage Programme Mandate</p>	<p>None</p>
<p>Play Development Strategy & Fixed Play equipment Group</p> <p>Four councillors</p> <p>Cllr Julia McShane Cllr James Steel,</p>	<p>Established April 2016</p> <p>Meetings twice per year</p>	<p>The strategy is two separate but aligned documents, forming one cohesive strategy.</p> <p>Project Board Monitoring Group reviews the Play Strategy action plan progress every 6 months. The Play Strategy annual action plan</p>	<p>It is proposed that the Arts Development Strategy & Public Art Strategy, Aspire Health and Wellbeing Board, Play Development</p>	<p>Disband.</p> <p>This was led by the Play Development Officer/Leisure Development Team, which no longer exists.</p>	<p>Community</p>

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<p>Cllr Jo Randall Cllr Dennis Booth</p> <p>Lead officer: Samantha Hutchison</p>		<p>seeks to deliver the overall strategy aims by reducing barriers to play.</p> <p>The core purpose of the interaction with councillors is to ensure they have the opportunity to be informed on the progress of the action plan and so that those councillors on the group can be advocates for the strategy within their respective groups and colleagues.</p>	<p>Strategy & Fixed Play equipment Group and Sports Development Strategy Group be disbanded as separate groups and those workstreams combined under one community board to give focus to health and wellbeing, less advantage and community services alongside grant provision.</p>		
<p>Sports Development Strategy Group</p> <p>Four councillors Cllr James Steel</p>	<p>Date established not known. Meets twice a year</p>	<p>Each of Leisure Development's three core strategies has a monitoring group to review the annual progress of last year's action plan and to endorse next year's action plan.</p>	<p>It is proposed that the Arts Development Strategy & Public Art Strategy, Aspire Health and</p>	<p>Disband.</p> <p>This was led by the Sports Development Officer/Leisure Development Team,</p>	<p>Community</p>

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Cllr Joss Bigmore Cllr Ramsey Nagaty Cllr Jo Randall Lead officer: Samantha Hutchison			Wellbeing Board, Play Development Strategy & Fixed Play equipment Group and Sports Development Strategy Group be disbanded as separate groups and those workstreams combined under one community board to give focus to health and wellbeing, less advantage and community services alongside grant provision.	which no longer exists.	
Town Twinning Working Group	Established September 2016 and meets two or	(a) To demonstrate, develop and enhance the benefits of Guildford's twinning arrangements.	<u>Progress:</u> The Group has not met since 16 December 2020. Its	Disband. The Executive may wish to review the need for the	None

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<p>Seven councillors:</p> <p>Councillor Joss Bigmore Councillor Angela Gunning Councillor Ramsey Nagaty Councillor John Redpath Councillor Pauline Searle</p> <p>Lead officer: Stephen Benbough</p>	<p>three times per year</p>	<p>(b) To consider opportunities to deliver economic, educational, cultural and sporting benefits to Guildford through twinning arrangements, including in terms of tourism or inward investment.</p> <p>(c) To consider, advise, coordinate and agree projects and initiatives with Guildford's twin town(s) to further the objectives of twinning.</p> <p>(d) To encourage local businesses, organisations, clubs and residents to develop relationships with Guildford's twin town(s), including by participation in exchanges and twinning activities.</p>	<p>role was to oversee opportunities to develop strengthened links with Freiburg and other international partnerships.</p> <p><u>Work to be undertaken:</u></p>	<p>continuation of a standing working group for these purposes.</p>	

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		<p>(e) To publicise and promote Guildford's twinning relationships to residents and businesses to secure greater interest and engagement.</p> <p>(f) To determine the desirable characteristics of potential future twin towns.</p> <p>(g) To make recommendations to the Council on any future formal twinning arrangement or similar link.</p> <p>(h) To monitor Guildford's twinning arrangements to maintain their effectiveness and future flexibility.</p>			